



**APPROVAL PROCESS 2024-25**

**Application Deficiency Report**

**DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutions only)**

<b>Regional Office</b>	Southern	<b>Overall Deficiency of Institution:</b>	<b>No</b>
<b>Application ID</b>	1-43656662070	<b>Permanent ID</b>	1-18272301
<b>Name of the Institution</b>	Rdb Institute Of Management	<b>Address</b>	Saliangalam Road, Papanasam - 614 205 Thanjavur - Dist Tamilnadu - State
<b>City/Village</b>	Thanjavur.	<b>District</b>	Thanjavur
<b>State</b>	Tamil Nadu	<b>PIN</b>	614205

**Director/Principal Details**

Designation	Name	Appointment Type	Qualification	PhD	Eligible as per AICTE Norms (YES/NO)
Director/Principal	Mohamed Mohideen M	Regular	YES, YES,	Yes	Yes

**Other Details**

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	List of Faculty Member and Data Uploaded on the Institution Web Portal	Yes	No
2.	Are all Approved Teaching Faculty Member being Paid as per Present Pay VI/Scale/Commission?	Yes	No
3.	Whether Institution is Operating from Permanent Site?	Yes	No
4.	Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded in Institution's Website?	Yes	No
5.	Courses/Approved Intake Displayed at the Entrance of the Institution?	Yes	No

**Anti-Ragging Related Deficiency Status**

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	Constitution of Anti-Ragging Committee	Yes	No
2.	Constitution of Anti-Ragging Squad	Yes	No
3.	Undertaking Obtained from all Students	Yes	No
4.	Appointment of Counselors	Yes	No
5.	Undertaking Obtained from Parents of all the Students	Yes	No
6.	Undertaking Obtained from Students Staying in Hostel	Yes	No
7.	Undertaking Obtained from Parents of Students Staying in Hostel	Yes	No

**Institution Level Faculty Member**

Sr. No.	Particulars	Actual No.	Required No. as per CI	Deficiency
1.	Total Faculty(UG+PG+Diploma)	16	9	No

**Administrative Area**

Sr. No.	Particulars	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
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Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

## Application Deficiency Report



Application Status: **Submitted**  
Application Sub-Status: **Scrutiny Scheduled**

Report Generated on :-19/03/2024

1.	Board Room	20	20	No
2.	Department Offices/Cabin for Head of Dept	60	20	No
3.	Central Store	32	30	No
4.	Exam Control Office	32	30	No
5.	Housekeeping	12	10	No
6.	Maintenance	12	10	No
7.	Office All Inclusive	160	150	No
8.	Placement Office	32	30	No
9.	Principal Directors Office	32	30	No
10.	Security	12	10	No
TOTAL		404.00	340.00	

### Amenities Area

Sr. No.	Particulars	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
1.	Boys Common Room	80	75	No
2.	Cafeteria	160	150	No
3.	First aid cum Sick Room	20	10	No
4.	Girls Common Room	80	75	No
5.	Stationery Store	20	10	No
TOTAL		360.00	320.00	

### Computational Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Printers	6	2	No
2.	A1 size Color Printers	1	0	No
3.	Legal Application S/W	10	10	No
4.	Legal System S/W	4	1	No
5.	PCs to Student ratio	70	30	No

### Library Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Volumes	12050	6000	No
2.	Titles	1300	600	No
3.	Journals	48	12	No
4.	Library Management Software	1	1	No
5.	Reading Room Seating Capacity	225	45	No
6.	MultiMediaPC	10	10	No

### Instructional Area-Common Facilities

Sr. No.	Particulars	Available	Required	Deficiency
1.	Computer Center	160	150	No
2.	Library & Reading Room	129	100	No

Date of Signature(dd/mm/yyyy)

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TOTAL	289.00	250.00	
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Existing Programme / MANAGEMENT					
Sr. No.	Particulars	Level	Actual Room Area (Sqm)	Expected Room Area (Sqm)	Deficiency
1.	Computer Centre	UG/PG	150	150	No
2.	Classroom	PG	278	198	No
3.	Tutorial Room	PG	35	33	No
4.	Seminar Hall	UG/PG	160	132	No
TOTAL			623.00	513.00	

Other Facilities			
Sr. No.	Particulars	Availability	Deficiency
1.	All Weather Approach(Motorised Road)	Yes	No
2.	Safety Provisions	Yes	No
3.	Sewage Disposal System	Yes	No
4.	Telephone	Yes	No
5.	Vehicle Parking	Yes	No
6.	First Aid	Yes	No
7.	Appointment of Student Counselor	Yes	No
8.	Establishment of Anti-Ragging Committee	Yes	No
9.	Establishment of Committee for SC/ST	Yes	No
10.	Establishment: Internal Committee(IC)	Yes	No
11.	Establishment of Grievance Redressal Committee/OMBUDSMAN	Yes	No
12.	Barrier free Enviroment	Yes	No
13.	AICTE Approval Letters- EoA/LoA	Yes	No
14.	Institution-Industry Cell	Yes	No
15.	Digital Payment-Financial Transactions	Yes	No
16.	Food Safety and Standards	Yes	No
17.	Insurance for Students	Yes	No
18.	Online Grievance Rederssal Mechanism	Yes	No
19.	Internal Quality Assurance Cell	Yes	No
20.	Fire and Safety Certificate	Yes	No
21.	Atleast 5 MoUs with industries	Yes	No
22.	Display of info submitted to AICTE on website	Yes	No
23.	General Insurance	Yes	No
24.	Backup Electric Supply	Yes	No
25.	Group accident policy for employees	Yes	No
26.	Waste Management and a sustainable Green Campus	Yes	No
27.	Display of Course(s) and Approved In entrance	Yes	No
28.	Establishment of 24x7 Women helpline number	Yes	No
29.	Establishment of platform for seeking help	Yes	No

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30.	Implementation of PARAKH	Yes	No
31.	Institution Web Site-Mandatory Disclosure	Yes	No
32.	Internship	Yes	No
33.	Inbuilt mechanism for Social & Emotional Learning	Yes	No
34.	Internship(Compulsory for all final year students)	Yes	No
35.	Electives mandatorily through SWAYAM(MOOCs)	Yes	No
36.	Earning credits through 'Skilling' based courses	Yes	No
37.	Language Laboratory (for DIPLOMA & UG Course)	Yes	No
38.	Medical & Counseling	Yes	No
39.	Notice Boards	Yes	No
40.	Potable Water Supply	Yes	No

### DECLARATION

#### BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION/DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2024-25.
- I am fully aware of the data uploaded by me in respect of my Institution on the web portal.
- I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women Institution into Co-ed Institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2024-25.
- I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my Institution on the web portal.
- I am also aware that Institution is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2024-25), Increase in Intake/ Additional Course(s), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2024-25.

Signature of Authorized Signatory

Name :

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal